

**TOWN OF GARLAND
BUDGET PLANNING SESSION
OF THE BOARD OF COMMISSIONERS
THURSDAY, APRIL 26, 2018
6:30 PM**

The Budget Planning Session of the Board of Commissioners of the Town of Garland was held at the Garland Town Hall in Garland, N.C. on Thursday, April 26, 2018 at 6:30 PM.

The following members of the Board of Commissioners were present:

Ralph Smith
S. J. Smith
Lee Carberry
Eddie Bronson
Austin Brown

ADMINISTRATIVE

Mayor Murphy called the budget planning session to order at 6:30 pm and thanked all the Board members for coming out tonight to begin the 2018/2019 budget planning process.

QUORUM

Mayor Murphy and Clerk Cashwell established there was a quorum present to begin the planning session.

BUDGET PLANNING

Mayor Murphy recognized Town Clerk/Finance Officer Pamela Cashwell to begin discussions and make recommendations to the Board and thanked her for the work she has done to date in preparing the budget and financial documentations.

Clerk Cashwell presented copies of an initial preliminary 2018-2019 budget worksheet to the Board as a starting point for discussions of the General Fund, Water/Sewer Fund and the Powell Bill Fund. (See attached).

Clerk Cashwell also provided copies of the increases in premiums for employee health insurance, workers compensation insurance and property and liability insurance as well as an analysis of each department's liability for these costs. (See Attached).

Clerk Cashwell provided copies of the current fee schedule along with recommendations for the Board to consider. (See attached).

Clerk Cashwell provided information on purchasing uniforms for public works staff as a means of decreasing the costs associated with our current contract for providing uniforms. (See Attached).

Budget discussions for each fund were reviewed and Board members were informed by Clerk Cashwell that after her meetings with several of the committee chairs the expenditures are over proposed revenue by \$21, 747.44 in the General Fund. She asked the Board while reviewing each department in the General Fund to help identify ways to decrease expenditures in order to balance the budget.

Board members requested Clerk Cashwell contact the directors of the Sampson County Departments of Aging and Library and ask them to appear before the Board at the May 1, 2018 Board meeting.

Commissioner Brown discussed town owned buildings being in poor repair and having limited resources in the building department to make much needed repairs.

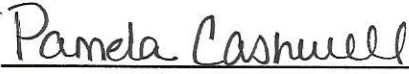
Mayor Pro Tem Ralph Smith requested Clerk Cashwell obtain a proposal from Waste Industries to collect debris monthly in the Town of Garland.

After a lengthy discussion on the initial proposed 2018/2019 Budget, Clerk Cashwell pleaded with the Board to review the documentation provided and be prepared to make decisions at the next budget planning session as the upgrades to the software system is scheduled for mid-May and she will not be able to access any software from May 15th until May 22nd and reminded them she is statutorily required to have a proposed Budget Ordinance to the Board by June 1, 2018.

Board members scheduled the next Budget Planning Session for Thursday, May 3, 2018 at 6:30 pm.

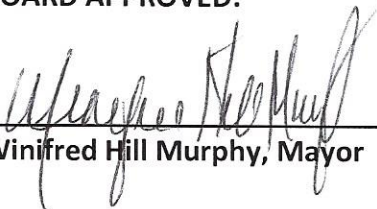
ADJOURNMENT

Mayor Pro Tem Ralph Smith made a motion to adjourn at 7:35 pm, seconded by Commissioner S. J. Smith and carried unanimously. Planning Session adjourned at 7:35 pm.



Pamela Cashwell, Town Clerk/Finance Officer

BOARD APPROVED:



Winifred Hill Murphy, Mayor