

**TOWN OF GARLAND
RECESSED MEETING
OF THE BOARD OF COMMISSIONERS
TUESDAY, MAY 16, 2017
6:30 PM**

The recessed meeting of the Board of Commissioners of the Town of Garland was held at the Garland Town Hall in Garland, N.C. on Tuesday, May 16, 2017 at 6:30 pm.

The following members of the Board of Commissioners were present:

**Haywood Johnson
S. J. Smith
Judy C. Smith
Ralph Smith**

The following members of the Board of Commissioners were absent:

Carolyn Melvin

Also present were Mrs. Sylvia Chestnutt of the *Sampson Weekly* and Mr. Chase Jordan of the *Sampson Independent*.

ADMINISTRATIVE

Mayor Pro Tem Haywood Johnson called the meeting back to order at 6:30 pm and welcomed everyone in attendance. Town Clerk, Pamela Cashwell, was present serving as clerk recording notes for the minutes.

QUORUM

Mayor Pro Tem Haywood Johnson and Town Clerk Pamela Cashwell established there was a quorum present.

APPROVAL OF AGENDA

Mayor Pro Tem Haywood Johnson requested the Board review the agenda for approval. Commissioner Ralph Smith made a motion to approve the agenda as presented, seconded by Commissioner Judy C. Smith and carried unanimously. (See attached).

COMMISSIONER'S REPORT

FINANCE

Budget Planning- Clerk Cashwell informed the Board of changes made to cover all electrical bills in the departments they are used in and added a utility line item in the Parks/Recreation department to cover the utility expenses. Clerk Cashwell requested the Board follow along with her as she reviewed each budget worksheet and to mark any change suggestions to discuss at the completion of the reviews.

General Fund- Clerk Cashwell reviewed each line item from every department in the General Fund and no suggestions for changes were made by the Board.

Water/Sewer Fund- Clerk Cashwell reviewed every line item in each department in the Water/Sewer Fund and no suggestions for changes were made by the Board.

Powell Bill Fund- Clerk Cashwell reviewed every line item in the Powell Bill Fund and changes will be made based on whether the Board plans to proceed with resurfacing repairs prior to the end of this fiscal year.

Clerk Cashwell requested the Board set a date prior to May 31st for a special meeting for her to present the 2017/2018 Budget Message and Proposed Budget Ordinance. Board members decided on the date of Tuesday, May 23, 2017 at 6:30 pm at Town Hall to hold the special meeting.

BUILDINGS

Quotes for Roofing Repairs at Senior Center Annex- Still waiting on several quotes for roofing repairs. No new information to consider.

Quote for Landscaping at Town Hall- Still waiting on landscaping quote to be submitted. Will discuss at a later date when quote is submitted.

SAFETY

2016/2017 Fire Department Allocation- Commissioner Ralph Smith made a motion for the clerk to issue a check to the Garland Volunteer Fire and Rescue Department, Inc. for the \$11,000.00 allocation in the budget, seconded by Mayor Pro Tem Haywood Johnson and carried unanimously.

STREETS

Street Patching/Resurfacing Estimates- Commissioners Ralph Smith and Judy C. Smith informed the Board after the motion was made at the May 2017 Regular Meeting to patch and resurface N. Church Avenue; Mr. David Honeycutt of *McGill Associates* was contacted to determine if the CDBG Sewer Rehabilitation Project would interfere with the planned resurfacing of N. Church Avenue. Mr. Honeycutt stated two manholes on Seventh Street were being replaced during the project and depending on how far into Seventh Street from N. Church Avenue the contractor paved would determine if the resurfacing would be affected. Commissioner Ralph Smith stated he would prefer to wait until the CDBG rehabilitation was completed before resurfacing N. Church Avenue which would also allow the public works staff more time to move the eight service connections that need to be completed prior to resurfacing as well. Commissioner Judy C. Smith stated she would like to get some street repairs completed now. Commissioner Ralph Smith made a motion to approve bid estimates to pave the apron areas around the two catch basins, complete patching and partial resurfacing at the end of Piney Grove Avenue and to patch and resurface E. Warren Street for a total costs of \$16,300.00, seconded by Mayor Pro Tem Haywood Johnson and carried unanimously.

CLOSED SESSION

No closed session needed.

ADJOURNMENT

Commissioner Ralph Smith made a motion to adjourn the meeting, seconded by Commissioner S. J. Smith and carried unanimously. Meeting adjourned at 7:37 p.m.

Pamela Cashwell

Pamela Cashwell, Town Clerk/Finance Officer

Board Approved:



Haywood Johnson, Mayor Pro Tem