

TOWN OF GARLAND
REGULAR MEETING OF THE BOARD OF COMMISSIONERS
TUESDAY, FEBRUARY 7, 2023
6:30 PM

The Regular Meeting of the Board of Commissioners of the Town of Garland was held at the Garland Town Hall in Garland, N.C. on Tuesday, February 7, 2023, at 6:30 pm.

The following members of the Board of Commissioners were present:

Mayor Pro Tem Carolyn R. Melvin
Commissioner Jo A. Strickland
Commissioner Barbara A. Peterson
Commissioner Ralph Smith, Jr.
Commissioner Andy Johnson

Also present: Mayor Austin Brown, Town Clerk Jennifer Gray, Karen Fryar, Teresa Gray, Beverly Herring, Lane Herring, Robert Westbrook, Michele Westbrook.

CALL TO ORDER

Mayor Austin Brown called the meeting to order at 6:30 pm and welcomed everyone in attendance. Town Clerk, Jennifer Gray, was present and recorded notes for the minutes.

PLEDGE OF ALLEGIANCE

Mayor Austin Brown led everyone in the pledge of allegiance.

INVOCATION

Commissioner Barbara Peterson offered the invocation.

QUORUM

Mayor Austin Brown and Clerk Jennifer Gray established there was a quorum present.

APPROVAL OF AGENDA

Mayor Brown requested board members review the agenda for approval. It was requested that the following items be added to the agenda.

- ❖ Streets: addition of missing signs
- ❖ Parks & Rec: Address softball league funding
- ❖ Discuss Gospel Sing in the Park

Commissioner Peterson made a motion to adopt the agenda with amendments as shown above, seconded by Mayor Pro Tem Melvin, and carried unanimously.

PUBLIC COMMENTS

No comments

COMMISSIONER REPORTS

FINANCE

Credit Card Purchases: Nothing to report.

BVA & A.P. Check Listing: Clerk Gray provided the listing for both. The board reviewed with nothing further.

BUILDINGS/CEMETERY

Commissioner Strickland gave an update of the progress for the driveway repair at the cemetery. There was discussion on two estimates for cleaning the buildings that were broken into. More discussion needed on this issue.

PARKS AND RECREATION

Discussion was held on providing the Garland Softball League with \$1500 to provide help offset expenses incurred during the year. Commissioner Smith made a motion to provide \$1500 to help with lime purchase to line the field, Commissioner Johnson seconded the motion and it carried unanimously.

There was discussion on allowing a gospel sing at Cain Park on June 24, 2023. Commissioner Smith made the motion to allow the gospel sing, Commissioner Johnson seconded the motion and it carried unanimously.

STREETS

Street Signs – Street signs need to be put up. The signs are at the old maintenance shop.

PUBLIC WORKS – WATER/SEWER/GARBAGE

Delinquent Accounts – Discussion was held on writing off delinquent accounts, Commissioner Peterson made a motion to write off old delinquent accounts, Commissioner Smith seconded the motion, and it was carried unanimously. Pumps were installed at the lift station today. An estimate needs to be obtained for brackets to make necessary repairs to well #3.

The Board discussed the need for a maintenance person to be on call on weekends. The employee will receive on call pay for 2 hours for travel plus time worked, if the task runs over the two-hour allotment. A motion was made by Commissioner Smith to have a maintenance person on call during weekend hours. Commissioner Johnson seconded the motion and it carried unanimously.

Trimming Crepe Myrtle Trees – The crepe myrtle trees have been trimmed by town staff.

Rodent Control – Commissioner Strickland provided the board with an update on the nutria (rats) at the lagoon.

Vehicle Service Records – The board discussed the need for town vehicles to have service records available in case one of the vehicles has issues. Mayor Pro Tem Melvin made a motion to maintain service records on Town vehicles to include maintenance records for oil changes and general maintenance. Commissioner Peterson seconded and the motion carried unanimously.

SAFETY – Commissioner Strickland reported that the deputies who are patrolling town are doing a good job and that she is satisfied.

Commissioner Strickland discussed the need for Jack Stands for maintenance of town vehicles for safety purposes. Commissioner Strickland made a motion to purchase jack stands for the maintenance shop. Commissioner Smith seconded and the motion carried unanimously.

OLD BUSINESS

No old business to discuss.

NEW BUSINESS

Oath of Office – Mayor Austin Brown administered the Oath of Office to Town Clerk and Finance Officer to Jennifer Gray, while her grandson Lane Herring held the bible for her.

Ms. Wullenwaber provided details regarding the need to adopt an annual meeting schedule provided in Resolution #2023-01. With one amendment for the July Meeting moving the meeting to July 12th. Commissioner Smith made the motion to adopt Resolution #2023-01 as amended, Commissioner Peterson seconded, and the motion carried unanimously.

The Town of Garland Holiday Schedule was discussed. Mayor Pro-Tem Melvin made the motion to adopt Resolution #2023-02 pertaining to the Town's Holiday Schedule as presented following the State of NC Holiday Schedules. Commissioner Smith seconded the motion and it carried unanimously.

Bank signatures were discussed. Resolution #2023-03 to be amended.

Ms. Wullenwaber presented the board with Resolution #2023-04 Acceptance of ARP Funding and Reimbursement Tax Certificate Form. The board discussed the information presented. A motion was made to accept ARP Funding and complete the Tax form by Mayor Pro-Tem Melvin. The motion was seconded by Commissioner Smith the motion carried unanimously.

Ms. Wullenwaber stated that municipalities are required to follow the NC Municipal Record Retention Schedule. The latest update to this schedule was completed in 2021. It was required that municipalities adopt the latest update. Commissioner Smith made the motion to adopt the updated NC Municipal Record Retention Schedule. Commissioner Johnson seconded the motion and it carried unanimously.

Ms. Wullenwaber provided information regarding wastewater improvements. A consultant/engineering firm must be selected. The board discussed options. A motion was made to select WithersRavenel Engineering Firm by Commissioner Smith. The motion was seconded by Commissioner Johnson and carried unanimously.

Nuisance properties were discussed. Mid-Carolina Council of Government provides code enforcement services that will benefit the town. A list will be composed and provided to COG. Commissioner Smith made a motion to utilize this service. The motion was seconded by commissioner Johnson and carried unanimously.

The board discussed several garbage can, water bill and waste disposal adjustments. Mr. Franklin Brown requested a dumpster removed and an adjustment on his billing. Ms. Rebecca Moser requested an additional trash can. Mr. Horne requested an additional trash can. A motion was made to accept all adjustments as presented by Commissioner Smith, seconded by Mayor Pro-Tem Melvin and carried unanimously.

MINUTES APPROVAL

Regular Meeting – Jan 3, 2023

Closed Session Meeting – Jan 9, 2023

Commissioner Smith made a motion to adopt both sets of minutes as presented, seconded by Commissioner Johnson, and carried unanimously.

CALENDAR OF EVENTS/ANNOUNCEMENTS/CONDOLENCES

Condolences: The Town of Garland sends our sincerest condolences to all of those who have recently lost loved ones.

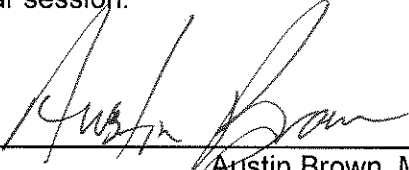
Regular Board Meeting – March 7, 2023 at 6:30 pm

CLOSED SESSION – There was no need for closed session.

ADJOURNMENT

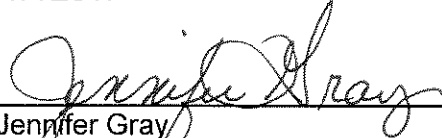
With there being nothing further to discuss, Mayor Pro Tem Melvin made a motion to adjourn, Commissioner Johnson seconded, the motion carried unanimously. The meeting was adjourned at 7:34 pm.

Duly adopted this the 7th day of March, 2023 while in regular session.



Austin Brown, Mayor

ATTEST:



Jennifer Gray
Town Clerk/Finance Officer