

TOWN OF GARLAND
REGULAR MEETING OF THE BOARD OF COMMISSIONERS
TUESDAY, NOVEMBER 1, 2022
6:30 PM

The Regular Meeting of the Board of Commissioners of the Town of Garland was held at the Garland Town Hall in Garland, N.C. on Tuesday, November 21, 2022, at 6:30 pm.

The following members of the Board of Commissioners were present:

Mayor Pro Tem Carolyn R. Melvin
Commissioner Jo A. Strickland
Commissioner Barbara A. Peterson
Commissioner Ralph Smith, Jr.
Commissioner Andy Johnson

Also present: Mayor Austin Brown, Town Clerk Pamela Cashwell, R. Moore and W. Taylor

CALL TO ORDER

Mayor Austin Brown called the meeting to order at 6:30 pm and welcomed everyone in attendance. Town Clerk, Pamela Cashwell, was present and recorded notes for the minutes.

PLEDGE OF ALLEGIANCE

Mayor Austin Brown led everyone in the pledge of allegiance.

INVOCATION

Town Clerk Cashwell offered the invocation.

QUORUM

Mayor Austin Brown and Clerk Pamela Cashwell established there was a quorum present.

APPROVAL OF AGENDA

Mayor Brown requested board members review the agenda for approval. It was requested that the following items be added to the agenda.

- ❖ Streets: addition of missing signs
- ❖ Public Works: addition of rodent control
- ❖ New Business: Employee Christmas Dinner.

Mayor Pro Tem Melvin made a motion to adopt the agenda with amendments as shown above, seconded by Commissioner Peterson, and carried unanimously.

PUBLIC COMMENTS

Mayor Brown read a letter dated November 1, 2022 from Wanda S. Johnson stating she was discontinuing the Adopt a Street Program.

COMMISSIONER REPORTS

FINANCE

Credit Card Purchases: Clerk Pamela Cashwell provided a statement of and reviewed the credit card purchase for the month.

BVA & A.P. Check Listing: Clerk Cashwell provided details about the listing and stated expenses were at about 33% and this was right on track as projected.

Commissioner Smith made a motion to approve the budget amendment as stated, Mayor Pro Tem Melvin seconded, and carried unanimously. Clerk Cashwell announced that the 2021-2022 financial audit was submitted on October 31, 2022, the original due date. She was proud that it was submitted on time, as promised last year.

BUILDINGS/CEMETERY

Commissioner Peterson stated that she received an estimate of \$3,235 for repairing the roads at both cemeteries from Mr. T. A. Dudley today and shared it with the group. A budget amendment will be needed in order to move forward with the project, so it was tabled.

Commissioner Strickland stated she is still getting estimates for a new roof on Town Hall. She verified that ARPA funds can be used for this purpose.

PARKS AND RECREATION

Ditch

Mayor Pro Tem Melvin stated she has received a quote for \$2,800 for the ditch work.

Commissioner Strickland recommended that Kenneth in Public Works do it instead. Kenneth will do the ditch work during normal business hours at no cost to the town.

STREETS

Missing Speed Limit Signs – Commissioner Johnson called and is awaiting a call back from NCDOT. There is a broken speed limit sign by Commissioner Strickland's house. There is a bad spot in the road at Rudolph Carr's house as well.

PUBLIC WORKS – WATER/SEWER/GARBAGE

Debris Pick-up - Commissioner Smith reported that the debris pick-up has been a nightmare. There is a hole in the radiator of the backhoe. He recommends that the Town only pick up yard debris and nothing else in the future. Sending letters and setting the fine rate for violators need to be addressed by the Board.

Bids for Trimming Crepe Myrtle Trees – Commissioner Smith recommended obtaining bids for trimming the crepe myrtle trees downtown. Commissioner Strickland made a motion to obtain bids for trimming the crepe myrtle trees downtown, Commissioner Smith seconded, and carried unanimously.

Rodent Control – Commissioner Smith discussed the problem with nutria (rats) downtown causing walls to collapse. They need to be trapped and disposed of properly.

SAFETY – Commissioner Strickland reported that the deputies who are patrolling town are doing a good job and that she is satisfied.

OLD BUSINESS

CDBG-NR Discussion – Mayor Brown stated that he is very frustrated over the CDBG-NR project. There was further discussion on the project by the Mayor and board members. Commissioner Smith made a motion to authorize Mayor Brown to work with Attorney Maynard to terminate the administrative contract with McDavid Associates for the CDBG-NR Grant with McDavid Associates and award it to Mid-Carolina Regional Council to administer, Commissioner Strickland seconded, and carried unanimously.

NEW BUSINESS

Resolution Approving Asset Management Plan – Commissioner Strickland made a motion to approve the asset management plan for Project E-AIA-W-19-0156, funded by the Division of Water Infrastructure, Commissioner Peterson seconded, and carried unanimously.

Adoption of ARPA Grant Required Policies – The Eligible Use Policy for the Expenditure of American Rescue Plan Act of 2021 Coronavirus State and Local Fiscal Recovery Funds by the Town of Garland, the Town of Garland Allowable Costs and Cost Principles Policy for the Expenditure of American Rescue Plan Act Coronavirus State and Local Fiscal Recovery Funds by North Carolina Local Governments, and the Addendum to the Town of Garland Record Retention Policy: Documents Created or Maintained Pursuant to the ARP/CSLFRF Award were reviewed by the Board. Commissioner Strickland made a motion to approve the policies as stated, seconded by Commissioner Smith, and carried unanimously.

One Call Now – Commissioner Peterson asked about the One Call Now process and how it works. She's concerned that everyone, especially the elderly, is not aware of all that is going on at the Senior Center or the food giveaways by Rock Ministries. It was recommended that only town-related calls be made on the One Call Now system. It was also recommended that outside requests for calls be made in writing and an adequate timeframe be established. No calls should be made on the weekends unless there is a town-related emergency. Mayor Pro Tem Melvin will make any calls for requests that come into Town Hall. Commissioners may also make calls as they deem appropriate.

Surplus Equipment Sale – This item was tabled until a later time.

Employee Christmas Dinner – Mayor Brown discussed what had been done in the past. Commissioner Strickland will get a few proposals from local restaurants. Commissioner Smith made a motion to approve the Employee Christmas Dinner, Commissioner Peterson seconded, and carried unanimously.

MINUTES APPROVAL

Regular Meeting – October 4, 2022

Closed Session Meeting – October 4, 2022

Commissioner Smith made a motion to adopt both sets of minutes as presented, seconded by Commissioner Johnson, and carried unanimously.

CALENDAR OF EVENTS/ANNOUNCEMENTS/CONDOLENCES

Condolences: The Town of Garland sends our sincerest condolences to all of those who have recently lost loved ones.

Regular Board Meeting – December 6, 2022 at 6:30 pm

CLOSED SESSION – There was no need for closed session.

ADJOURNMENT

With there being nothing further to discuss, Mayor Pro Tem Melvin made a motion to adjourn, Commissioner Johnson seconded, and carried unanimously. The meeting was adjourned at 7:26 pm.

Duly adopted this the 6th day of December 2022 while in regular session.



Austin Brown, Mayor

ATTEST:



Pamela Cashwell
Town Clerk/Finance Officer